

ONTEORA SCOUT RESERVATION

3 Old Hunter Rd Livingston Manor, NY 12758 845 439-4229

SHORT-TERM CAMP RESERVATION APPLICATION (effective 1/1/09)

Pack* / Troop / Crew / Post / Ship _____ of _____
(Circle One) (Number) (District and Council)

*** For Cub Scout packs to camp overnight one adult must have completed the BALOO training course, and a parent must accompany each Cub Scout.**

Other Type of Agency or Organization _____

(Name of Leader in Charge on Campout) (Home Telephone Number) (Cell Telephone Number) (Business Telephone Number)

(Address) (City/State) (Zip) (e-mail address)

*****Check-in time is after 6:00 PM and before 10:00 PM on Friday. Check-out time is before 12:00 NOON on Sunday*****

Arrival at _____ AM / PM on _____ Departure at _____ AM / PM on _____
(Day of the Week) (Date) (Day of the Week) (Date)

Number of attendees: _____ and _____
(Youth) (Adults)

BRING APPROVED LOCAL TOUR PERMIT TO CAMP

RESERVATION POLICIES

- Applications with fees are taken on a "first-come, first-served" basis.
- Reservations are taken after June 1st for the following program year
- The "program year" is defined as September 1st through April 30th.
- Reservations and cancellations are not taken over the telephone; Reservations cannot be "penciled-in"; and there are no waiting lists.
- Deposit: A damage deposit in the form of a check or credit card must be received by the Council office four weeks before the reservation date and will be returned, less any damages, no later than two weeks after.
- Camp guidelines are on reverse side of this form.
- Please call the camping service at 516-797-7600 to check if the facility and weekend you want is available.
- Reservations must be accompanied by a check or credit card to be CONFIRM and considered the site "booked".
- Fees are not refundable if your cancellation request is not received in writing at least two weeks prior to the date of use and in addition to another unit reserving that facility on the reservation date.
- Information will be provided to units regarding the rules and regulations of the camps and amounts to be charged for damage. For district events, a per person cleaning charge will be assessed to clean the showers and toilets

FACILITIES AND FEES

There is a \$4.00 Per Participant Fee in addition to the facility fee for the total number of attendees.

WEEKEND COSTS						
To obtain the In-Council Friends of Scouting (FOS) fee, the unit will have a TRC FOS Presentation in the year that this reservation is being made.						
FACILITY or SITE check your selection	CAP.	FOS ¹ (In Council)	Non FOS (In Council & Out of Council)	DEPOSIT	PROPANE SUR-CHARGE Oct - Apr	DESCRIPTION
<input type="checkbox"/> Health Lodge	22	\$ 110.00	\$ 160.00	\$ 150.00	\$ 40.00	Canvas Army Cots, electricity. Must cook & eat outside on picnic table. Toilet facilities at parking lot gate.
<input type="checkbox"/> Tentsites	30 per site	\$ 10.00	\$ 25.00	not applicable	not applicable	Sites are assigned upon arrival. Unit supplies tents & equipment. Latrines near sites; bring water from designated supply.
<input type="checkbox"/> Day or MT Biking use	.	\$ 1.00	\$ 2.00	not applicable	not applicable	Per person fee. MT bike riders must bring and use helmets.

CAMP ADVISORIES

Black bears are active in the Catskills from April to November. Unit leaders should read the NYS Dept. of Environmental Conservation advisory on black bear behavior and backcountry camping practices at <http://www.dec.ny.gov/animals/7230.html>.

Onteora Scout Reservation provides access to trails in the Willowemoc Wild Forest, which is part of the NYS Catskill Forest Preserve. The NYS Dept. of Environmental Conservation has rules governing hiking and camping on state lands; please review before planning an extended trip from the camp onto state lands and trails, and pay note to the advisory on the use of bear canisters. Individuals and units are solely responsible to review and observe all DEC regulations when they are hiking or camping on state land

During the winter months, temperatures at the camp will be very cold and snow is expected in December, January, February, and March. Troops and crews should review cold weather camping procedures and precautions before arriving at camp. Unit leaders should review the section on winter camping safety in the Guide to Safe Scouting AND check the weather report for the Livingston Manor area on the internet.

CAMP UNDERSTANDINGS

1. **ADULT LEADERSHIP:** In camp there must be at least two registered adult leaders or one leader and a parent of a participant, one of which must be 21 years of age or older. The suggested ratio is 1 leader for every 10 Scouts.
2. **CHECK IN/CHECK OUT:** Check in time is between 6 PM and 10 PM on Friday or anytime up to 9 PM on Saturday. Check out time is by 2 PM on Sunday. Before leaving camp, units must check out with the ranger who will inspect your area.
3. **DRINKING WATER:** From designated sources only. The ranger will inform you where to obtain drinking water.
4. **CAMP RANGER:** The camp ranger is available to lend assistance to your unit in many specific areas. He is also responsible for care, maintenance and protection of the facility, and while in camp, you should follow his directions. Get to know the ranger – you will find the cooperation will provide many benefits.
5. **CAMPSITES:** They are within defined areas and may be preassigned to meet the unit's needs. Sites are provided clean and are expected to be in "better condition than when you arrived" upon departure. All garbage is to be carried out or left at a central designated point in accordance with the ranger's instructions. **NO STANDING TREES ARE TO BE FELLED** without specific ranger permission and "courtesy" piles of firewood are encouraged. Security of the campsite and equipment is a unit responsibility at all times.
6. **FIREGUARD PLAN:** All camping units should observe the following:
 - A. Safe areas for fires to be selected and maintained.
 - B. No open flames under tarps or tents. **NO CANDLES UNDER TARPS OR IN TENTS AT ANY TIME.**
 - C. All fires "DEAD OUT" at night or when left unattended.
 - D. Follow camp procedure, as outlined by the ranger, in a fire emergency.
7. **ARTIFICIAL FUELS:** Propane (LP) gas stoves and lanterns used under adult supervision are permitted. Liquid fueled stoves are permitted with the following additional provisions:
 - A. Approved containers shall be defined as 22 oz. (max.) backpacking fuel canisters.
 - B. The unit leader will advise the ranger and campmaster of the intent to use liquid fueled stoves upon check in.
8. **FIRST AID:** Simple cuts and scratches may be treated at the site under adult supervision of any adult leader. Serious illness, injury or accident must be reported to the ranger immediately.
9. **HIKING TRAILS:** A wide range of trails is available for use of Cub Scouts, Boy Scouts, families, leaders, and other groups on a day hike basis. Make arrangements with ranger.
10. **YOUTH PROTECTION:** All Boy Scouts of America youth protection rules are enforced including same sex sleeping only in cabins. Youth may not stay in a tent with an adult unless it is a parent/child.
11. **CAMP IMPROVEMENT:** As a "Good Turn" to our camp. Each unit is encouraged to schedule a 1+ hour camp improvement or conservation project.
12. **FISHING:** Scouts and leaders (with proper licenses) can fish from the shore.
13. **ICE-SKATING:** No ice-skating is permitted in Orchard Lake.
14. **WOOD TOOLS:** Scout knives, axes, and saws are a valuable part of the Scout program. They must not be used to cause scarring of trees, buildings, tent platforms, or to inflict other damage.
15. **VEHICLES IN CAMP:** Park in designated parking areas only. Trails and service roads are designated for specific use by camp and emergency vehicles – keep roads clear, please. Scouts and Scouters should be prepared to carry all gear.
16. **PROHIBITED IN CAMP:**
 - A. Alcoholic beverages.
 - B. Fireworks, firearms, bows and arrows, sling shots, any oversize cutting device or any weapon considered dangerous or unlawful.
 - C. Pets, as a matter of health and safety considerations.
 - D. Snowmobiles, all-terrain vehicles, trail bikes, motor bikes.
17. **DAMAGE TO EQUIPMENT AND FACILITIES:** The policy of the Theodore Roosevelt Council requires that units be assessed full cost of restoration (i.e. materials and labor) for any vandalism, malicious damage, and/or gross negligence, and that where such damage assessment is made, further camp reservations be withheld until such levy is paid in full.
18. **RELIGIOUS SERVICES:** Check with ranger for availability and hours and location.
19. **DISHWASHING:** Never allowed in washstands or where fresh drinking water is available.
20. **EMERGENCY TELEPHONES:** In case of emergency the camp ranger can be reached at 845-439-4229.
21. **EMERGENCIES:** The New York State Police and state authorities work with the camp ranger in predetermined procedures for emergencies such as medical, rescue, lost person, fire and peace actions. Alert the ranger as soon as practical or help with any problems.
22. **GUIDE TO SAFE SCOUTING:** The publication by this title states the rules and regulations of the BSA and is to be followed at all times.

